

**Meeting Minutes –** Monday, May 8, 2023 2 PM Website: centerforhopeif.org

**Board Chair**: Gavin Wells,

**Board Vice-Chair**: Anne Johnson

**Secretary**: April Crandall

**Board Members In Attendance:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| y | 1.Gavin Wells | y | 5. Dr. Aaron Harris | y | 9. Aimee Austin |  |  |
| y | 2. Anne Johnson | n | 6. Crista Henderson | y | 10. Joyce Cumpton |  |  |
| y | 3. April Crandall | n | 7. Sam Hulse | y | 11. Jimmy Gentry |  |  |
| y | 4. Autumn Furman | n | 8. Paula McAllister |  | 12. Donna Honena (pending) |  |  |

**Director/Assistant Director and RHS representative:** Nancy Espeseth, Mark Cukurs Devere Hunt, Donna Johnson, Darius Carr, Michelle Smoley, Grace Breshears

**Guests:**

1. **Call Meeting to Order – *Count/determine quorum*:** 8/11
2. **Prior Month Meeting Minutes –** Changes/Motion/2nd**:** Joyce- motion to approve minutes, April seconded. Motion carried
3. **Board Maintenance – *Action items*, *Bylaws, Committee Reports, Welcome or interview new board members, etc.:***
* Badger Inc – Center for Hope Budget review –June 2023 meeting to include Center for Hope South Budget.
* Two open board positions available from the Pocatello area
* Welcome Jimmy Gentry to the Center for Hope Board and working on adding Donna Honena.
* HRRC owns a van and we will find out if that van will be donated to Center for Hope
* Action Items
1. No action items for this month
2. **Financial/Insurance Report – Monthly Profit Loss Statement** (Jan, Apr, July, Oct):
* See Profit Loss statement and balance sheet in email on may
* Waiting to here on UW grant for C4H
* Report on the UW grant application for Hope and Recovery Center – Nancy/April. $3,521.00 awarded for April 1, 2023 – March 31, 2023
* Discussion on opening a new bank account for C4H South. Decided that it should come to a vote. Aimee made a motion to open a new bank account for C4H South – April seconded. Motion carried. Discussion on who will be on account Gavin, Anne, April, Devere, and Nancy will be on the bank account. Possibility of Jimmy Gentry
* April will contact the liability insurer for Center for Hope to add Center for Hope South and ask about Board insurance protection
1. **C4H and C4HSouth DIRECTOR’S REPORT –** Funding/Grants/Budget, Upcoming Events, Statistics and Outcomes of Participants, Future Plans, Ideas, Activities, Volunteers, Groups, Outreach, Travel:

**C4H**

* Is hiring a 20 hours a week rc in Idaho Falls for Wood Court
* Darius will go to part-time at C4H when new youth crisis center opens. Hiring for the other ½ of his position

**Financial:**

* Bank Balance $228,000

**Grant:**

* United Way $40,500 (pending)
* Optum $10,000 (granted and received april 2023)
* IROC RSS State/Federal Grant $224,000 Oct 1, 2022 – Sept 29, 2023
* Hayden Distributing ($37,000)
* Bettelle Energy (INL) $1,000

**Self Help:**

* Haircuts – 5
* Self help attendance – 1691
* Triggers group – 35
* Speaker mtg – 11
* Veterans Group – 35
* Specialty Court – 12
* Family Court RC services – 110 contact, 29 individual session
* Yoga – 26
* Chess Club - 18

**Education:**

* Grief and Loss Group – 30
* Parents of Juvenile DC – 9
* Start Where you Are – 35

**Activities:**

* 4/2 Game Night – 4
* 4/8 Egg hunt and easter cookies – 65
* 4/20 Sequential intercept Map - 50
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* Kintsugi - 40

**Recovery Coaches:**

* Warm Handoffs – 19
* Self Help Meeting (rc attending with the individual) - 21
* Activities (rc attending with the individual) – 0
* Hosp/Med (rc went to hosp or medical apt) – 9
* P and P – 6
* Jail Calls (individual in jail contact rc during schedule jail call weekly time)– 1
* Medicaid (rc assisted individual in applying for medicaid) – 1
* MAT (rc referred an individual to Medicated assisted treatment for opioid use) – 0
* IDF GPRA contact - 89

**Crisis Center Recovery Coach Referrals and GPRA Contact:**

* New rc referrals – 44
* GPRA contact – 79

**C4H South**

Nancy will begin providing this report in June

1. **Other Agenda items/Guest Presenters:**

 May 12th is the RHS Symposium May 12th at Bennion Student Union Building and May 13th RHS 5K Fun Run fundraiser at Snake River Landing

1. **Assignments:**

Devere and Nancy to bring budgets for Center for Hope and Center for Hope South to present in June 2023 meeting

April will begin process of acquiring insurance for new chapter Center for Hope and inquire about board protection insurance

Nancy will bring begin reporting on Center for Hope South in June 2023 board meeting

1. **Establish/Remind next meeting time:** Monday – June 12, 2023 2 pm. April will be out of town for June 12 board meeting. Who could take and type up minutes. I will provide agenda prior to leaving out of town.

1. **Adjourn**: Declared complete by chair as agenda was complete

**Information on Adjournment from Robert’s Rules – Board Effect, IBABS Blog, Cornell University, Robert’s rules flash forum**

As a matter of course, when the agenda has been completed, the following three steps would naturally occur:

1. A board member would motion to adjourn.
2. Another board member would second the motion.
3. The board chair would declare the meeting is adjourned.

However, there are three situations where it’s acceptable for a board meeting to adjourn without a motion and a second.

1. The hour has come when the board agreed ahead of time they would adjourn.
2. The agenda has been completed in totality.
3. An emergency such as a fire or medical emergency brings the meeting to an abrupt halt.

The chair must declare the meeting closed for it to officially finish. They can do so by using a number of different phrases. Here are some examples of how to adjourn a meeting:

* “I declare the meeting adjourned.”
* “The meeting is adjourned at [TIME].”
* “If there is no objection, we will now adjourn the meeting. Hearing no objection, this meeting is now adjourned.”
* “There being no further business to come before the board, the meeting is adjourned.”
1. **Executive Session: NA**